

CPARB Small Business Task Force Meeting Minutes

**May 12, 2011**

Small Business Task Force mission as identified by CPARB: ***to develop recommendations for the Board's consideration on how the industry can open up opportunities for small businesses including minority and African American-owned businesses, and that the scope is limited to design and construction of capital projects.***

**Attendees:**

|           |                |  |
|-----------|----------------|--|
| DAN       | ABSHER         | ABSHER CONSTRUCTION                      |
| STEPHANIE | CALDWELL       | ABSHER CONSTRUCTION                      |
| VAN       | COLLINS        | AGC                                      |
| DICK      | LUTZ           | CENTENNIAL                               |
| CATHERINE | MCNABB         | CITY OF PORT TOWNSEND                    |
| TINA      | DAVIS          | CITY OF SEATTLE                          |
| MICHAEL   | HALL           | CRH CONSTRUCITON                         |
| NANCY     | DEAKINS        | GA                                       |
| DANELLE   | BESSETT        | GENERAL ADMINISTRATION                   |
| LEN       | SIMPSON        | LEN-CAN BUILDERS & BLACK BUILDERS ASSOC. |
| VINCE     | CAMPANELLA     | LYDIG                                    |
| MIKE      | PURDY          | MICHAEL E. PURDY ASSOCIATES, LLC         |
| ROD       | BUTTLER        | N 3                                      |
| SCOTT     | OLSON          | OFFICE GO                                |
| VICKY     | SCHIAANTARELLI | SPU                                      |
| KAREN     | PRIMEAU        | PG                                       |
| DAN       | SEYDEL         | PLATINUM GROUP, LLC                      |
| MARK      | RIRER          | SHEET METAL WORKERS - LO66               |
| JUDY      | GINIGER        | UW/WSU                                   |
| SHASTA    | MCKINLEY       | WINWORD ENVIRNMENTAL                     |
| BOB       | MARUSKA        | WPPA                                     |

Telecon:

Vicky Scineterillia  
Michael Hall  
Rod Butler

Call to order at 12:45 by Dan Seydel, Chair

Opening remarks:

Dan summarized the minutes from the March meeting. March minutes were distributed at the meeting and previously emailed to those on the SBTF list. No changes to the minutes were requested. Dan made note that although there had been some concern expressed by small businesses about who would have voting privileges within the SBTF, public agencies and owners provide valuable input and are important stakeholders.

**Focus for 2011:**

- A. Draft companion bill for HB 1970 – Senate bill – **Van Collins** will take the lead.
- B. Central application process for public agency rosters. – **Catherine McNabb** will take the lead.

**Discussion:**

The discussion wondered a bit between the need for a one stop roster and the various construction processes including Small Works and design/bid/build process and the impact of those process on WMBEs. (Karen Primeau observation)

Purpose – to provide one stop application process lessening the burden on businesses and providing all public agencies access to the roster(s)

Considerations –

- Many agencies already have a roster program internally or one they pay for
- How will it be funded?
- Need agreement on what data to collect
- Maybe too expensive for small agencies with little opportunity to use it
  - Need varies and existence of WMBE businesses depending up location – urban, suburban and rural
- Some agencies have joined their data base i.e. Port & King County
- Small Works are for all business regardless of size
- WMBEs – small business received too many solicitations for work they do not perform – they do not have resources to screen so often miss opportunities
- Safer for public agencies to send blast solicitation rather than select vendors based on business description so that they are not challenged
- Agencies say low response to number of solicitations sent

- Mandatory pre bids are not a burden to small business according to Len Simpson – gives a chance to get to know everyone and develop project understanding
- Too many bidders or plan holders discourages small businesses from bidding
- Large general contractors at the table agreed that too many bidders discourages them from bidding
- Public agency comment – won't limit pool and will not require mandatory walk through
- Need to define "small"
- Need to determine all uses for roster

C. Alternative public works – identify small business as a criteria – **Dan Seydel** will take the lead

Discussion –

- Use JOC as an example
- Make inclusion part of the evaluation criteria

**Next steps:**

Target Sept CPARB Meeting for draft language on proposed bill – Van

Dan reviewing best value language – want to make another pitch to CPARB base on ability to impact inclusion

Catherine to set up meeting with those interested in working on one stop roster

**Next SBTf Meetings –**

- July 14<sup>th</sup>, 2011, 1pm - 3pm – *Location to be announced*
- August 11<sup>th</sup>, 2011, 1pm - 3pm – *Location to be announced*
- September 8<sup>th</sup>, 2011, 12:30pm - 2:30pm – *Location to be announced*
- November 10<sup>th</sup>, 2011 12:30pm - 2:30pm – *Location to be announced*
- December 8<sup>th</sup>, 2011 12:30pm - 2:30pm – *Location to be announced*

